

Shortbook: Title in Times New Roman 14 font

(Prepared by Name, Position; Date Completed)

Body Text Here in Times New Roman 11font

You can summarize, explain, define and so on.

Try to include key words or phrases. For example, if you are talking about “Forced Migration,” it may be good to mention “Convention Refugees,” “Internally Displaced People (IDPs),” “the IOM” and so on.

It is also good to include mention to controversy or academic debate.

Points of Interest:

1. Points of interest are numbered and are simply online sources that someone interested in your topic may be interested in seeing. Have a short description of the site with the link. “2” is an example of a point of interest on the refugee convention shortbook.
2. A list of signatory countries (page 17of 20) as well as FAQ’s about the Refugee Convention can be found at: <http://www.unhcr.org/3c0f495f4.html>
- 3.

Bibliography:

Bibliographic references may include resources you cited directly, or those you read/referenced while writing.

They should be in Chicago Manual Style. Please see this link for examples:

http://www.chicagomanualofstyle.org/tools_citationguide.html